



**AWARDS DINNER – FRIDAY, MARCH 7, 2008
LETHBRIDGE LODGE**



NOMINATION FORM

Closing Date: January 30, 2008

Women of Distinction Awards are presented to women who have distinguished themselves through their achievement as individuals or as groups, as members of their community and as role models for other women.

The annual presentation of these awards reflects the YWCA Lethbridge and District's commitment to increase the public recognition of the significant contributions made to our community by women in all walks of life.

YWCA Lethbridge and District – 604 – 8th St S Lethbridge AB – T1J 2K1
Phone: 403.329.0088 – Fax: 403.327.9112 – www.ywcalethbridge.org

YWCA Lethbridge and District – A Turning Point For Women

Nomination Form: WOMEN OF DISTINCTION

The YWCA Board of Directors aspired to recognize and honour women from Southern Alberta who exemplify the mission, vision, and values of YWCA Lethbridge and District.

Our Mission: We are committed to women and the enhancement of their lives by providing programs and services, which empower them, support equality and promote wellness of mind, body, and spirit.

Our Vision: The vision for the YWCA Lethbridge and District is to be a community leader committed to collaborative partnerships in the provision of accessible prevention, intervention and support programs and services for the enhancement of women's lives.

There are many special women in Southern Alberta who deserve to be recognized for their accomplishments and their efforts to improve the lives of women. The women selected for YWCA Women of Distinction recognition embody the goals of the YWCA Lethbridge and District.

Selection Criteria: All of the qualifications of the women and young women nominated for the YWCA Women of Distinction will be weighted against criteria that demonstrate the goals and values of the YWCA Lethbridge and District. We believe that this fairly evaluates all the nominees on the accomplishments and contributions valued specifically by the YWCA.

A nominee will be **rated** on:

Being a role model and/or mentor for other women. This may include:

- Leadership and encouragement of women.
- Actively working to improve the lives of women through work or volunteering.
- Demonstrating a balance of mind, body, and spirit in her life.

Contributions to the well-being of her community. This may include:

- Being an agent for positive change for the women in her community.
- Volunteering her time and expertise to assist women in her community.
- Being an active supporter of the YWCA, its Mission, and its programs/services.

Accomplishments: This may include:

- Pioneering spirit/efforts that advance the position of women in Southern Alberta.
- Overcoming a personal obstacle that was a critical turning point.
- Recognition for her accomplishments and efforts on behalf of women.

SELECTION PROCESS:

- YWCA Lethbridge and District will appoint a selection committee who support the Mission, Vision, and Values of the YWCA (Members of the selection committee and Board of Directors may not be nominators or seconders of Women of Distinction nominees).
- All nominations must be correctly completed and legible to be accepted for consideration. Additional materials will not be solicited by the selection committee if nominations are incomplete.
- Nominations will be treated with confidentiality. We will not trade or sell your information.
- All nominations become the property of YWCA Lethbridge and District. Nomination forms and other materials will not be returned.
- The selection committee may contact the nominee to verify submitted materials.
- The selection committee will submit a list of Women of Distinction recipients to the YWCA Board of Directors. The Board may ratify or modify the list.
- Women of Distinction recipients will be notified by phone as soon as possible following the ratification by the YWCA Board of Directors, generally within four weeks of the closing date for nominations.
- All other nominees will be notified by mail within the same time period.
- YWCA Lethbridge and District reserves the right to determine the number of Women of Distinction recipients in any year.

NOMINATION CRITERIA:

- ❖ The nominee must be female and living at the time of the nomination
- ❖ The nominee must be at least 17 years of age
- ❖ The nominee must have lived in Southern Alberta for a minimum of three years.
- ❖ The nominee must reside in southern Alberta at the time of the nomination, must be closely identified with region and be recognized for her contributions within the community.
- ❖ Previous recipients of a Women of Distinction Award may be re-nominated only after a significant new achievement.
- ❖ All Nominees must consent, in writing, to their nominations and the publication of their names in connection with the Women of Distinction celebration.
- ❖ Nominees must be available to attend the dinner.
- ❖ Employees and current Board Members of YWCA Lethbridge and District are not eligible for nomination.

NOMINATOR and SECONDER QUALIFICATIONS:

- Women and men, residing in southern Alberta may be nominators or seconders. The primary nominator must have resided in Southern Alberta for a minimum of three years. The seconder must have resided in southern Alberta for a minimum of one year.
- Nominators and seconders may not be related to the nominee by birth or by union (civil, common-law or religious).
- Members of the Women of Distinction Committee, Board of Directors or the Selection Committee may not be nominators or seconders.

NOMINATION PACKAGE:

A complete nomination package must contain the following:

1. **A correctly completed and legible nomination form** (to be found on page 5 of this package).
 - a. The form must contain three signatures: the nominee, the nominator, and the seconder.

2. **A summary of the accomplishments and attributes of the nominee.**
 - a. This section of the nomination form is to be typed whenever possible.
 - b. Handwritten submissions must be legible.
 - c. 8.5" x 11" paper must be used.
 - d. A maximum of three pages may be used for this portion of the nomination.
 - e. Point form is acceptable.
 - f. Provide appropriate information to support the nominee's accomplishments in the areas of evaluation stated on page 2 of this package:
 - Being a role model
 - Contributions to women and the well-being of the community
 - Accomplishments

4. **The 7-question nominator's completed form** (to be found on pages 6 & 7 of this package).

5. **A brief (~200 word) biographical summary of the nominee**
(This will be used in the program and any publicity materials)

Please indicate how you/your organization became aware of this year's Women of Distinction Awards:

Direct Mail TV Radio Newspaper Other _____

Closing Date for Nominations: JANUARY 30, 2008

Completed nomination forms, including three signatures, together with any additional information must be received by the closing date. Forms received after the closing date will not be considered.

YWCA Lethbridge & District – A Turning Point For Women
Women of Distinction Selection Committee
604 - 8 Street South, Lethbridge, Alberta T1J 2K1
Phone: (403) 329-0088 * Fax: (403) 327-9112
Email: inquiries@ywcalethbridge.org
Website: www.ywcalethbridge.org

NOMINATION FORM

- Woman of Distinction
- Young Woman of Distinction (17 to 25 years old)
- Women of Distinction Group

Nominee

Name _____

Address _____

Home Phone _____

E-mail _____

I consent to my nomination as a YWCA Woman of Distinction. I understand that my nomination will be handled confidentially. If selected, I will allow my name to be published in connection with the celebration, I will attend the celebration dinner and I will also agree to participate in the production of a promotional video.

Nominee's Signature _____

Parent or Legal Guardian Signature (if nominee is under 18) _____

Nominator

Name _____

Address _____

Home Phone _____

E-mail _____

I hereby declare the information contained in this nomination form to be true to the best of my knowledge

Nominator's Signature _____

Secunder

Name _____

Address _____

Home Phone _____

E-Mail _____

I hereby declare the information contained in this nomination form to be true to the best of my knowledge

Secunder's Signature _____

*It is strongly recommended that the Nominator and Nominee each retain a copy of all nomination papers for their future reference and possible re-submission. Nominations for annual awards must be received following the call for their respective submission for each specific year.

Women of Distinction Logo designed by the YMCA-YWCA of Winnipeg

NOMINATOR FORM:

Nominators for Women of Distinction and Young Women of Distinction candidates must fill out all sections of this form. The amount of space provided is sufficient to give the Selection Committee enough information for its assessment needs. Please give specific examples of the nominee's achievements and contributions where it is appropriate. Nominators are encouraged to discuss these questions with the nominee where needed.

A. Briefly describe how the Mission and Vision statements of YWCA Lethbridge and District are reflected by the nominee's personal ideas and activities regarding the lives of women

B. The YWCA is a women-equality seeking organization. Please describe the aspects of the nominee's life (work, volunteer service, etc.) that contribute to the accomplishment of this primary YWCA goal.

C. The YWCA is focused on actively creating and supporting positive changes for women in our community. Briefly present the work and volunteer activities of the nominee that contribute to the attainment of this goal.

Nominator form continued...

D. Being recognized as a Woman of Distinction means that the YWCA sees the nominee as an individual that leads by example in enhancing the lives of women. What do you see as her strongest assets in this endeavour?

E. What do you see as the most important work and volunteer contribution(s) of the nominee?

F. The symbol of the YWCA is three triangles representing mind, body, and spirit. How does the nominee achieve balance in these areas in her own life?

G. Please explain a critical turning point the nominee has overcome in her life.
